



SCRIE

LANDLORD / MANAGING AGENT NOTIFICATION OF TENANT'S INELIGIBILITY FOR THE SENIOR CITIZEN RENT INCREASE EXEMPTION PROGRAM

Mail to: NYC Department of Finance, Attn: SCRIE, 59 Maiden Lane, 22nd Floor, New York, NY 10038
Faxed applications will not be accepted.

Instructions: This form is to be used as notification from landlord/managing agents of SCRIE tenants who are no longer eligible to receive SCRIE due to death, move or approval for other housing benefits. Please complete the information requested and submit within 30 days of death, move or inclusion in other program to be compliant with the law governing SCRIE.

SECTION I - APPLICANT INFORMATION

1. SCRIE Docket #: \_\_\_\_\_
2. Name of Landlord, Managing Agent: a. \_\_\_\_\_ FIRST NAME b. \_\_\_\_\_ LAST NAME
3. Company Name: \_\_\_\_\_
4. Borough: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_
5. Name of Tenant: a. \_\_\_\_\_ FIRST NAME b. \_\_\_\_\_ LAST NAME
6. Property Address: \_\_\_\_\_ NUMBER \_\_\_\_\_ STREET NAME \_\_\_\_\_ APARTMENT NUMBER
\_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE
7. Daytime Phone Number: (\_\_\_\_) \_\_\_\_\_ Extension: \_\_\_\_\_
8. Email Address: \_\_\_\_\_
9. I request revocation of the above mentioned tenant from the SCRIE program based on (choose reason below):
[ ] It was reported to me that the Tenant passed away on \_\_\_\_/\_\_\_\_/\_\_\_\_ Date
[ ] Tenant vacated the apartment and moved on \_\_\_\_/\_\_\_\_/\_\_\_\_ Date
[ ] Tenant approved for other housing benefits as of \_\_\_\_/\_\_\_\_/\_\_\_\_ Date
(Please attach copy of approval notice)

SECTION II - CERTIFICATION

I understand that I may be debited any TAC (Tax Abatement Credit) issued to this property after the date of death, move or date receiving other housing benefit and may now have charges due on my property tax bill for those tax periods previously satisfied.

I affirm that the above facts are true and are given to the NYC Dept of Finance, SCRIE Program to determine the effective date of the revocation of said SCRIE recipient's benefits.

Signature of Landlord / Managing Agent

Date

If you have questions, please contact scrie@finance.nyc.gov or call 311.